

**FORT PIERCE UTILITIES AUTHORITY
REGULAR MEETING
AGENDA**

TUESDAY

August 1, 2023 4:00 PM

City Commission Chambers

100 North U.S. #1, Fort Pierce, Florida

MEETING TO ORDER

Opening Prayer Carol Wilson, Human Resources

Pledge of Allegiance

ROLL CALL AND DECLARATION OF A QUORUM

A. SET THE AGENDA

B. APPROVAL OF MINUTES:

1. Approve the Minutes of the Regular Meeting on July 11, 2023.

C. COMMENTS FROM THE PUBLIC:

D. CONSENT AGENDA:

1. RFP No. 18-45: Approve Amendment No. 1 to the Protective Footwear Contract with Safety & Boot Center, Inc., of Stuart, Florida, and Sole Sisters, LLC dba Redwing Shoe Store, of Fort Pierce, Florida to allow for two additional one-year renewal options, contingent upon receipt of the required Certificates of Insurance. Presented by Christopher Hughart.
2. RFP No. 22-01: Approve Amendment No. 2 to the Janitorial Services Contract with Morivalous Cleaning, Inc. of Fort Pierce, Florida, to increase the not to exceed contract amount by \$2,500.00 from \$82,135.57 to \$84,635.57 annually. Presented by Eric Winterstein.
3. RFP No. 22-01: Approve Amendment No. 1 to the Janitorial Services Contract with RPM Commercial Cleaning Inc. dba Stratus Building Solutions of Royal Palm Beach, Florida, to increase the not to exceed contract amount by \$3,100.00 from \$71,953.20 to \$75,053.20 annually. Presented by Eric Winterstein.
4. RFQ 23-35-079: Approve the Contract for Exterior Window Caulking for Administration Building with Intracoastal Caulking & Waterproofing, Inc. of Sebastian, Florida, in an amount not to exceed \$7,800.00. This Contract will commence upon Written Notice to Proceed and end upon final completion and acceptance by FPUA. Presented by Eric Winterstein.

5. RFQu 22-53: Approve Amendment No. 1 to Specific Authorization No. 35-CT-23-01 with Culpepper & Terpening, Inc., of Ft. Pierce, Florida to increase the Contract amount by \$36,400.00 from \$20,200.00 to \$56,600.00. Presented by Eric Winterstein.
6. RFQ 23-35-047: Approve Award of Bid and Contract for Glazing Services with Chauncey's Glass of the East Coast, LLC, of Fort Pierce, Florida in an amount not to exceed \$9,500 annually. The initial term of this Contract will be August 1, 2023 thru July 31, 2024, with four one-year renewal options, contingent on receiving the required Certificate(s) of Insurance. Presented by Eric Winterstein.
7. RFQ No. 23-35-068: Approve the contract for the South Storage Yard Gate Replacement at Energy Services Center (ESC) with Bartlett Bros. Security, Inc. of Stuart, Florida, in an amount not to exceed \$29,500.00 (\$27,870 for replacement of two gates and \$1,680 for contingency). Contract will commence upon written Notice to Proceed and end upon completion and acceptance of the gates and equipment by FPUA. Presented by Eric Winterstein.
8. POA No. 17-50: Approve Addendum and Renewal Quote for Video Wall Maintenance/Support Renewal with Activu Corporation, of Rockaway, New Jersey, in an amount not to exceed \$9,777.38. Presented by Steve Crites.
9. POA No. 20-01: Approve the Contract for the Admin Galaxy VS UPS Preventative Maintenance, with Graybar Electric Company, Inc. of Clayton, Missouri, in an amount not to exceed \$73,500, through participation in the Omnia Partners Contract EV2370. The term of this contract is five years, beginning November 7, 2022, and ending November 6, 2027, contingent on receiving the required Certificate(s) of Insurance. Presented by Steve Crites.
10. Approve the Engagement Letter with Erin L. Deady, P.A., of Delray Beach, Florida, in an amount not to exceed \$20,000.00, for Legal Services for the creation of an Appendix to the St. Lucie County Vulnerability Assessment (VA) that targets the Conveyance System to and from the Island Water Reclamation Facility (IWRf). The initial term of this agreement will be upon written notice to proceed and end upon final completion and acceptance by FPUA, contingent on receiving the required Certificate(s) of Insurance. Presented by Bo Hutchinson.
11. RFP No. 23-17: Accept the Proposal for Watermain Materials for the South Hutchinson Island Replacement with Core and Main LP, of St. Louis, Missouri, in an amount not to exceed \$115,000.00. Presented by Lugey Dawson.
12. Approve the MOEC Grant Award Agreement with the Florida Department of State, Division of Cultural Affairs for a General Program Support in the amount of \$40,938, for the period from July 1, 2023 through June 30, 2024. Presented by Jessica Kadie Barclay, Ashley Levin.
13. POA No. 21-56: Approve Amendment No. 1 to the existing Master Subscription Agreement for the GovDelivery Communications Cloud Service for the addition of 1.1 million SMS text messaging volume, with Granicus, LLC, of Saint Paul, Minnesota, in an amount not to exceed \$15,750 for the remainder of contract term which ends on August 3, 2024. Presented by Rachel Tennant.

14. Staff recommends Board approval of the Gas Facilities Agreement Additional Terms and Conditions. Presented by Fred Gaddis.
15. POA 18-42: 1) Approve Amendment No. 1 to the Utility Pole Inspection, Treatment & Reinforcement Contract with Osmose Utilities Services, Inc. of Peachtree City, Georgia to allow for an extension of the contract through September 30, 2024 to align with piggyback entity, contingent upon receipt of the required Certificate(s) of Insurance. 2) Approve budget transfer in the amount of \$68,000.00 to cover FY23 expenses. Presented by Bill Crawford.

E. RECOGNITION OF EXCELLENCE:

F. OLD BUSINESS:

G. NEW BUSINESS:

1. POA 18-40A: 1) Approve the single source purchase of Honeywell Electric Meters from Elster Solutions, LLC of Raleigh, North Carolinas, in an amount not to exceed \$172,563.30 and 2) approve \$165,464 for future purchases for projects, for a total of \$338,027.30. The total cost includes extended four-year warranty(s). Presented by Dino Nesselrode.

H. AWARD OF BID:

I. RESOLUTIONS:

1. Adopt Resolution No. UA 2023-07, a resolution adopting budget for fiscal year beginning October 1, 2023 and ending September 30, 2024 and amending the budget for fiscal year beginning October 1, 2022 and September 30, 2023, for Fort Pierce Utilities Authority of the City of Fort Pierce, Florida.

J. DIRECTOR:

K. ATTORNEY:

L. COMMENTS FROM BOARD MEMBERS:

M. ADJOURN